



King County
PUBLIC HEALTH NURSE
PUBLIC HEALTH – SEATTLE & KING COUNTY
COMMUNITY HEALTH SERVICES/KENT PUBLIC HEALTH
Hourly Rate Range \$24.23 - \$32.30
Job Announcement: 05RL5303
OPEN: 8/24/05 CLOSE: 9/6/05

WHO MAY APPLY: This Career Service position is open to all qualified applicants.

WHERE TO APPLY: Required forms and materials **must** be sent to: **Nursing Administration, 999 3rd Avenue, Suite 900, Seattle Washington, 98104 or fax to ATTN: Mary (206) 205-6236.** Application materials must be received by 5:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED) Contact Karen Russell at (206) 205-1953 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

FORMS AND MATERIALS REQUIRED: A [Public Health-Seattle & King County nursing application form, application data sheet](#) and letter of interest detailing your background and describing how you meet or exceed the requirements are required. Applications and forms available on line at: www.metrokc.gov/health

WORK LOCATION: Kent Public Health Center at Alder Square, 1404 Central Ave. S., Suite 101, Kent, WA 98032.

WORK SCHEDULE: This 1.0 FTE career service position is overtime eligible. The work week is normally Monday through Friday, 40 hours per week. Some evenings and weekends may be necessary.

PRIMARY JOB DUTIES INCLUDE: Provide home visits to high risk maternal child health clients/families with diverse social, economic, and cultural backgrounds. Responsibilities include family assessment, care planning, case management, education/support, documentation, and caseload management. Duties will include the following:

- Obtain and document health history and make nursing diagnosis based on nursing assessment.
- Function as part of a nursing team and multi-disciplinary team, including referral and consultation with PH staff and community providers to assure access and continuity of care.
- Familiarity with community agencies and community assessment.
- Participation in quality assurance activities to meet laws, regulations, policies and procedures.
- Provide training, orientation and education to staff, clients, students and the community.
- Provide expertise regarding public health nursing scope, practice and policy at many levels.
- Prepare reports on program progress, recommend changes and develop new policies.
- May include maternity support office visits, WIC Certifications, and group education.

QUALIFICATIONS:

- Knowledge of public health nursing principles and processes; human systems; personal safety techniques and principles; health care system structure and function; infectious disease management, control and safety standards.
- Knowledge of and demonstrated skill in performing comprehensive nursing assessments, successfully engaging clients in a plan of care; effective time management; medical record documentation; problem-solving; and case management.
- Knowledge of and skill in working in homes and community settings without on-site supervision.
- Excellent verbal and written communication skills in the English language.
- Skill in communicating effectively with patients and their families and with other health and human services staff; to develop and maintain therapeutic relationships with patients; and to work with culturally and socio-economically diverse populations.
- Knowledge of and skill in providing reproductive health education, services, community outreach, and working with community partners and agencies.
- Willing to provide pregnancy options counseling and emergency contraception services.
- Demonstrated organizational and leadership skills.
- Demonstrated ability to work in a fast paced environment independently, multi tasking, demonstrating attention to detail, crisis intervention and problem solving skills.
- Knowledge of child and adult learning and health education techniques and principles
- Knowledge of research techniques and principles.
- Computer skills including proficiency in a Windows environment, and the ability to use drop down menus, point and click software, multiple screens, e-mail and Word documents.

LICENSING/CERTIFICATION REQUIREMENTS:

- Washington State Registered Nurse License in good standing.
- BSN from an NLN accredited university or equivalent.
- Washington State Drivers License or the ability to travel to work locations with limited or no public transportation services required in a timely fashion.

DESIRED QUALIFICATIONS:

- Public Health, family planning and maternal-child health nursing experience and NCAST certification preferred.
- Responsive and adaptable to changing health care environmental needs.
- Skilled in using information management systems and other health care technology.
- Experience working with multidisciplinary, collaborative programs strongly preferred.
- Bilingual in English and Spanish strongly preferred.

NECESSARY SPECIAL REQUIREMENTS:

- The selected candidate must pass a thorough background investigation.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law
- Employees are required to adhere to OSHA/WISHA guidelines including but not limited to completing their mandatory trainings on time.

UNION MEMBERSHIP: WSNA represents positions in this classification.